

WHAT IS INCLUDED WITH THE HALL AT NO ADDITIONAL CHARGE?

Professional 12,000 watt sound system, intelligent lighting system, professional DJ system (with iPod compatibility), dance floor, five video projectors, fog machine, two private suites, outdoor patios, parking, tables, chairs, china, flatware, glassware, tablecloth and napkin linens (white, ivory, or black), wedding arch with lights, red carpet, globes (Diamond Hall), wall drapery, and white ceiling drapery in the Diamond Hall.

CAN I HAVE MY WEDDING CEREMONY THERE?

Yes, you can have your wedding ceremony in the same hall as your wedding reception. After your ceremony, we set up the head table onstage and remove the chairs from the dance floor. You may rehearse for your ceremony the same day as your wedding any time after 10 am. If the hall is available the day before your wedding, then you may rehearse the day before.

HOW DO I BOOK MY RECEPTION DATE?

We will grant a one week hold complimentary after you have toured our facility. Thereafter, a \$750 deposit and signed contract is required to reserve your reception date.

HOW MANY PEOPLE FIT AT A TABLE?

72 inch rectangular seats 10
72 inch round seats 10 to 12 (limited availability)
60 inch round seats 8 to 9

WHAT FORMS OF PAYMENT ARE ACCEPTED FOR MY RECEPTION?

We accept Visa, MasterCard, Discover, American Express, Money Order, Cash, and Certified or Personal Check. The payment schedule is as follows:
\$750.00 to reserve date
\$750.00 180 days before reception date
Balance due a minimum of sixteen days before reception date.

DO YOU HAVE ANY SPECIAL ADVICE TO MAKE OUR RECEPTION EXTRA SPECIAL?

We recommend combining our intelligent lighting with romantic candlelight to set the mood. Also, make sure to take advantage of our complimentary multiple video projectors to personalize your reception with your special life images!

WHAT IS THE SEATING CAPACITY?

Casablanca Hall seats:	Diamond Hall seats:
400 - Rectangular tables	250 - Rectangular tables
350 - Round tables	200 - Round tables

When applicable, the tables are removed complimentary from the dance floor immediately prior to the dance portion of the reception.

WHEN DO WE HAVE USE OF THE HALL?

You have use of the hall from 10am - 3am
Alcohol service ends at 2am

HOW DOES ASSIGNED SEATING WORK?

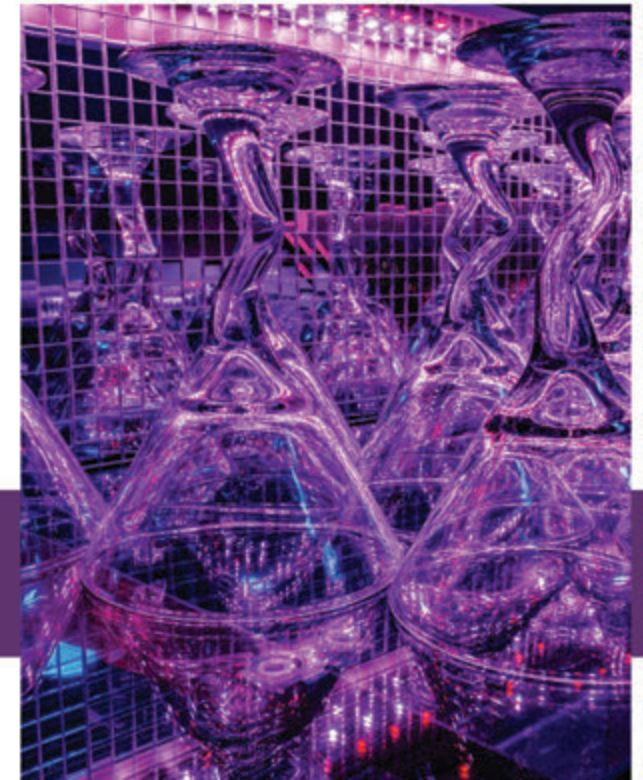
In order for us to effectively serve multiple menu options to your guests, we need coded place cards for each guest. We also need a list in advance of the reception date with the table number and menu selections for each table.

DO YOU PROVIDE COMPLIMENTARY FLATWARE?

Yes, we provide 18/10 Regency flatware (used in fine restaurants).

DO YOU PROVIDE TABLE NUMBERS AND STANDS?

Yes, complimentary.



FREQUENTLY ASKED QUESTIONS

WHAT ABOUT ALCOHOL?

Beer, Wine, and Liquor selections are included on Pages 26–27 of this brochure.

Hosted Bar packages are priced per guest 21 years of age or older. These packages apply towards the minimum.

Combination Bar

You may provide selected beverages on a host basis with your guest having the option to purchase other drinks. You may also elect to have items at the bar hosted for a specific period of time (for example, cocktail hour before dinner) and then change to a cash basis bar.

Cash Bar

Your guests purchase their own beverages at the bar. The cash bar prices are inclusive of local and state taxes.

Drink Tickets

You may provide prepaid drink tickets for your guests at a discount off of the cash bar prices. These ticket purchases apply towards the minimum.

WHAT ABOUT THE DECORATIONS?

You may provide your own decorations; however, we have a comprehensive collection on-site. Please see Pages 32–48 of this brochure and our website photo gallery. Decoration options include but are not limited to:

Vases

Votives

Candles

King and Queen Chairs

Ornamental Couches

Roman Columns

Chair Covers

Sashes in the following colors:

royal blue, midnight blue, silver, teal, yellow, gold, silver, violet, pink, black, burgundy, plum, lime green, lilac, coral, & red.

CAN WE BRING IN CANDLES?

Yes, as long as the candles are enclosed (no open flame).

WHAT ABOUT THE MUSIC?

We are uniquely equipped to handle DJ and live bands with our two 12,000 watt sound systems, intelligent lighting, fog machine, stage lighting, mixing board, DJ equipment, and on-call technician, all provided complimentary.

CAN YOU RECOMMEND A DJ?

Yes, we recommend our in-house DJs, available for only \$475 per night for six hours (\$50 per additional hour), approximately half the cost of outside vendors. Not only do our DJs have over 10,000 songs in their library, excellent vocal skills on the microphone, they are experts on our sound and intelligent lighting systems. Please see Page 55 of this brochure.

WHAT ABOUT THE CAKE?

We have a fabulous pastry chef on staff to create your dream wedding cake or delicious desserts. We provide complimentary tastings. Please see website photo galleries and Pages 28–31 of this brochure for our dessert menu.

DOES THE CAKE, DECORATIONS, IN-HOUSE DJ, OR PHOTO BOOTH GO TOWARDS THE CATERING MINIMUM?

Yes, everything we provide applies to reach the minimum.

WHO IS THE CATERER?

We provide the catering in-house

CAN WE BRING IN OUTSIDE FOOD, DESSERTS, AND WEDDING CAKE?

No, all food, including wedding cake and desserts, are provided by the PEC catering team

DO YOU HAVE COMPLIMENTARY FOOD TASTINGS?

Yes, complimentary tastings for up to six people are provided with an appointment.

WHEN IS THE BEST TIME TO SCHEDULE MY TASTING?

Tastings work best approximately four to five months before your reception date.



CAN WE DEVIATE FROM THE MENU?

Yes, the menu is only a guideline. Our catering department can create almost any type of cuisine.

HOW DOES PLATED SERVICE WORK?

With assigned seating, you may have up to three selections (including children's meal). Without assigned seating, you may have one adult and one children's meal.

SHOULD I HAVE A BUFFET OR PLATED DINNER?

We can serve you and your guests plated, buffet, or family style. We recommend plated for receptions that exceed 175 guests because plated service is much faster with larger numbers of guests.

WHAT ARE THE HALL MINIMUMS?

The hall minimums depend on the day of the week and month and are provided on Pages 7 & 11 of this brochure

IS THERE FREE PARKING?

Yes, we have extensive complimentary parking, including our own parking lot adjacent to the PEC on the east and south sides, street parking, and expansive parking in the North Star Professional Center parking lot located kitty-corner to the main entrance. This lot is unavailable during Gopher football games and concert events and before 5:00pm Monday-Friday. Maps and diagrams of the lot are located on Pages 62-63 of this brochure and on our website's Information Page.

ARE THERE HOTELS CLOSE BY?

There are 32 hotels within 2.8 miles of the Profile Event Center. Please see Pages 64-65 of this brochure or download a comprehensive list by clicking on the "Nearby Hotels" pdf link on our website's Information Page.

ARE THERE ANY HIDDEN CHARGES?

No, our philosophy at the Profile Event Center is to have our fees be as transparent as possible! There is no setup, teardown, clean-up, security, insurance, or other miscellaneous fees.

